

Horseheads Implementation Team Strategy Session March 13, 2012; 4:00 – 5:30 pm

Team:	Implementation Team	Minutes Taker:	Alice Learn/ Kim Malone
Date:	March 13, 2012	Facilitator(s):	Alice, Kim and Shawn
Time:	4:00 – 5:30 p.m.	Location:	Multi-Media Center
Present: Virginia Abrunzo, Gerald Altilio, Suchi Amin, Joyce Arms, Anne Marie Bailey, Sarah Castor, Lisa Earley, Carla Fayerweather, Kelli French, Nancy George, Stacey Huftalen, Jay Hillman, Nancy Hoffman, Ron Holloway, Alice Learn, Brian Lynch, Kim Malone, Ralph Marino, Cynthia Massey, Shawn McDonough, Gregg Moyer, Jan Przybylski, Elizabeth Scaptura, Patti Sotero, Kris Wilson, Jean Yorio			

Item	Discussion/Notes
<p>1. Welcome</p>	<p>Implementation Team has been asked to meet on April 3, 4:00- 5:30 in the ESC Training Training Room. The purpose of this meeting will be to complete the review of the Key Initiatives identifying 2012-2013 work for Site Teams and District Committees</p>
<p>2. Site Team Updates: “What are your site team’s two major initiatives related to the Strategic Plan?”</p> <ul style="list-style-type: none"> • 5 – 6 Minutes Each 	<p><u>IS - Jan Przybylski</u> Habits of Mind – chose 9 habits to focus on for the school year</p> <ul style="list-style-type: none"> - Created posters for each habit and found a picture book to go along with the Habit of Mind <p>Anti-bullying Squad</p> <ul style="list-style-type: none"> - A pledge was sent home with all students and 97% of the pledges were returned – 100% of 5th graders returned the pledge - Bully Free Jug – each week a situation is read over the announcements about a possible bully situation and students put solutions in the jug and a winner is chosen each week - The Squad is starting to look at 5th graders who would make good squad members next year <p>MS-</p> <p><u>HS – Nancy George</u></p> <ol style="list-style-type: none"> 1. Academic Excellence <ul style="list-style-type: none"> - Working/Looking at CCLS - Made a “cheat sheet” bookmark of the CCLS - Looking into using Regents Exams as final exams and are looking into area schools that have this in place - Restricting Summer School to only students who receive teacher recommendations to attend - Book Study <u>on Understanding the Digital Citizen</u> by Ian Jukes

	<p>2. Improving School Culture</p> <ul style="list-style-type: none"> - Anti-bullying – have slides explaining the new language of the anti-bully law and a slide that defines bullying - Celebrating Student Achievements both in and out of school through bulletin boards and slides
<p>3. Review of Key Initiatives (KI)</p> <ul style="list-style-type: none"> • Form Sub-Committees: <ul style="list-style-type: none"> Community Relations Building/Facilities Financial Planning Professional Development/District Culture Student Achievement 	<p>IT was divided into work groups. Each group was assigned the task of review the Key Initiatives (KI) from each Task Force of the Strategic Plan. The guiding questions for this task were:</p> <ul style="list-style-type: none"> - Are we working on the KI? - If Yes – what is the progress; what are the next steps - If No – Do we keep the KI as written or revise it? Do we begin working on the KI in 2012-2013 (or postpone)
<p>4. Closure/Good of the Order</p> <p>-</p>	<p>IT was requested to review the Operational Guidelines prior of the April 3 meeting</p> <p>Proposed May 15 Agenda:</p> <ul style="list-style-type: none"> - Finalize revisions to Operational Guidelines - Finalize Year 3 Targets/KI's, site specific work - Establish 2012-13 Meeting dates and calendar of work - <i>Tentative</i> review of 2010-2011 School Report Card (if available) - Character Ed and Green Task Force update

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